

Support Request Form

1. Language:

2. Dates of Mission:

Arrive (date):

Location 1:

Arrive (date):

Location 2:

Arrive (date):

Location 3:

Return to DTRA:

3. Number of interpreters requested:

(List special knowledge/skills required (if applicable)):

Example: Two interpreters are requested. Your office has supported these scientific commission meetings in the past with no particular problems. In fact, your personnel have done an outstanding job. Knowledge of underground nuclear testing-related vocabulary, by at least one interpreter, is essential.

4. Type of Mission: (Description, goals, location(s) and purpose)

Example:

In November 1997, the Governments of the United States and Kazakhstan signed a bilateral agreement calling for the establishment of one or more seismic research stations to support both the U.S. Atomic Energy Detection System and the International Monitoring System of the CTBT Organization.

The Agreement calls for an annual Joint Scientific Commission meeting—alternating between Almaty and our HQ in Florida. The next meeting is scheduled for the week of 25 February 2002 in Florida. It is scheduled expected to last 2 days with consecutive interpreting required for 5 hours per + after-hours events.

5. Points of Contact for requesting organization:

Primary POC:

Phone:

Email:

Organization Mailing Address:

Alternate POC:

Phone:

6. Number of Participants:

U.S. Participants:

Non-U.S. Participants:

from:

(Country / countries)

Other participant information:

(Senior ranks, specialties (i.e. engineers, physicists, chemists), etc.)

Example: There will be approximately six Kazakh participants plus an equal number of U.S. members. There will be a combination of seismologists, logisticians with each side having one engineer for support.

7. Administrative Support Information:

(Orders, tickets, fund cite, passport, visas, country clearances, etc. Who is your responsible POC?)

Admin POC:

Phone:

Admin Info:

8. Mission Leader:

(Name, rank/grade, organization represented)

9. Description of written translation requirement (if any):

10. Other special requirements: (Please be specific)

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**Thank you for entering your information. Please send to:
Clinton.josey@dtra.mil or fax to: 703-767-0550.**