

DEFENSE THREAT REDUCTION AGENCY

Course Information Data Sheet

PRIVACY ACT STATEMENT 1974

AUTHORITY: 5 USC 4101 to 4118 and EO9397

PURPOSE: To authorize funding and to obtain training information for DTRA records

ROUTINE USE: Used in administration of official DTRA training

DISCLOSURE: Disclosure of information by applicant is voluntary. Non-disclosure could result in errors in reporting course completion; errors in historical files; incomplete student reports; and non-receipt of official correspondence.

PART I - COURSE DATA

Course Requested _____

Requested Course Date _____

Alternate Date _____

Course Location _____

PART II - INDIVIDUAL DATA

Last Name _____

First Name _____

M.I. _____

SSN _____

Rank/Grade _____

Service _____

Title _____

Passport No. _____

Expires _____

RU Visa Expires _____

Approving Supervisor _____

Date Approved _____

Phone _____

Training Coordinator _____

Date Approved _____

Phone _____

PART III - WORK DATA

Organization _____

Office / Unit _____

Address _____

Commercial Number _____

DSN Number _____

Fax Number _____

TDY POV

Yes

No

Travel Order

Yes

No

PART IV - HOME DATA

Address _____

Telephone _____

E-Mail _____

Justification: